

Introduction

In reference to Article 10 of the ASEANSAI Agreement on “The Committees”, the Training Committee (TC) was formed, along with 3 other committees, during the 1st ASEANSAI General Assembly on November 16, 2011 in Bali, Indonesia.

The TC is chaired by the Chairperson of the Commission on Audit, SAI Philippines, and has as its members the SAIs of Brunei Darussalam, Indonesia, Malaysia and Thailand.

Mandate

The TC is given the mandate to plan, deliver, evaluate and report training programmes and activities as a form of capacity building for ASEANSAI member-SAIs.

Objectives and Work Plan

Objectives

The Committee has the following objectives:

1. To strengthen institutional capacity building through the conduct of training programs for ASEANSAI; and
2. To coordinate with ASOSAI, INTOSAI, INTOSAI Development Initiative (IDI) and other organizations for necessary support to the training activities for ASEANSAI

To realize the above objectives, the TC has to pursue three major activities. These are the following:

1. Determination of the training needs of the members;
2. Design and development of the training/course/seminar/workshop; and
3. Delivery/conduct of the training/course/seminar/workshop.

To carry out these major activities, the TC is mandated to conduct needs analysis or needs assessment survey among the members, the result of which is translated into a proposed work plan which includes the schedule of activities and the proposed budget necessary for its implementation.

A concomitant task is the design and development of the training programs/courses and their eventual delivery/conduct.

Work Plan

A summary of the TC’s Work Plan for the period 2016-2017 is contained in this document. Annex 1 of this plan explains the specific activities that have to be carried out by the Training Committee to ensure the efficient and effective delivery of its major programs.

The proposed budget is attached as Annex 2 of this document.

Projects Planned for 2016-2017

Using the results of the initial survey, and considering that majority of the priority training programs (contained in the Work Plan for 2012-2015) have not been undertaken, these projects/activities have been reiterated in the Work Plan for 2016-2017 and their conduct spread over these 2 years.

A summary of the details of these projects and activities, such as specific dates, the host SAI, the target participants and selection criteria, are as follows:

CALENDAR YEAR 2016				
PROJECTS/ACTIVITY	DATE	HOST SAI	SELECTION CRITERIA	
			Facilitators	Participants ¹
1. Conduct of Workshop on Audit of Procurement	14-25 March 2016	Lao PDR	<ul style="list-style-type: none"> The members of the team that designed and developed the course materials in 2015 	<ul style="list-style-type: none"> A team of at least 3 participants from the SAI with 3-year audit experience
2. Audit Review Meeting for LTAPII (Phase 1)	2 nd week of May 2016	TBD	<ul style="list-style-type: none"> ISSAI Facilitators/ Mentors which participated in the online audit planning (31 Aug- 18 Sept 2015) and audit planning meeting (3-13 Oct 2015) 	<ul style="list-style-type: none"> The SAI audit team which completed the LTAPII audit planning meeting, conducted the pilot audit on Financial Audit and issued the corresponding audit report.
3. Design Meeting for Workshop on Fraud Investigation	04-15 July 2016	Brunei Darussalam	<ul style="list-style-type: none"> Preferably middle-level SAI staff with 5 years' experience in conducting fraud investigations and have experience in designing training programs 	N/A
4. Conduct of Fraud Investigation Workshop	07-18 Nov 2016	Indonesia	<ul style="list-style-type: none"> The same team members which designed and 	<ul style="list-style-type: none"> A team of at least 2 participants from the SAI with 3-year

¹ It is essential that all participants must be fluent in English.

CALENDAR YEAR 2016				
PROJECTS/ACTIVITY	DATE	HOST SAI	SELECTION CRITERIA	
			Facilitators	Participants ¹
			developed the materials for this workshop in July 2016	audit experience or experience in conducting fraud investigations
5. Facilitation Skills Workshop for LTAPII (Phase 2)	Oct 2016 (2 weeks)	TBD	<ul style="list-style-type: none"> • Preferably IDI-certified training specialists and ISSAI Facilitators/ Mentors 	<ul style="list-style-type: none"> • All qualified graduates of Phase 1 of the LTAPII
CALENDAR YEAR 2017				
1. Wrap-up meeting for LTAPII (Phase 2)	March 2017	TBD	<ul style="list-style-type: none"> • ISSAI Facilitators/ Mentors • Project Management Team 	N/A
2. Design meeting for Performance Audit	10-21 April 2017	Malaysia	<ul style="list-style-type: none"> • Preferably middle-level SAI staff with 5 years' experience in conducting performance audits and have experience in designing training programs 	N/A
3. Workshop on Performance Audit	04-18 Sept 2017	Philippines	<ul style="list-style-type: none"> • The same team members which designed and developed the materials for this workshop in April 2017 	<ul style="list-style-type: none"> • A team of at least 2 participants from the SAI with 3-year experience in conducting performance audit